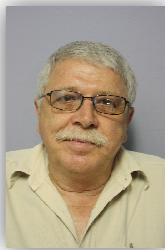


5.3 Community & Health Services



Makhanye, Cynthia Kholiwe Bonsiwe
Director
Community & Health



Van Der Linde, Sarel Jacobus
Assistant Director
Environmental Health Service



Ngobese, Vusi Albert
Assistant Director
Housing



Mnisi, Mfanasibili Sonboy
Assistant Director
Sports and Recreation



Heinz, Gustav Waldemar
Assistant Director
Waste Management



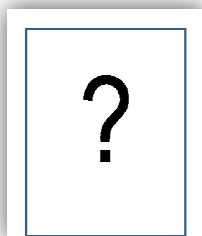
Gwalla, Florence Jabulile
Assistant Director
Clinics



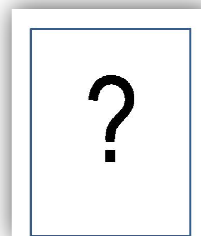
Tshivhandekano, Thomas
Assistant Director
Parks and Cemeteries

















Dondolo, Thamsanqa Stanley
Assistant Director
Libraries





























Vacant
Deputy Director Health Services



Vacant
Deputy Director Social & Recreational Services

Function: Msukaligwa Municipality	
5.3.1 Community and Health Services	
Reporting Level	Detail
Overview	<p style="text-align: center;">Me. Makhanye, Cynthia Kholiwe Bonsiwe Director Community & Health Services</p> <p style="text-align: center;">Foreword By The Director For Community And Health Services</p> <p>First and foremost one must acknowledge that there are many elements of the Department of Community & Health Services which are inter-related and are very difficult to consider in isolation. The most pressing issue is to serve and attend to Community needs.</p> <p>Our priorities are as follows:</p> <ul style="list-style-type: none">  To promote sound and prudent financial management.  To assist in provision of housing to the Community.  To maintain and protect our parks, public open spaces and environment.  To control and manage waste.  To render an effective and efficient library service to all communities in Msukaligwa.  To promote sports and recreational activities.  To provide good health, prevents, treatment of diseases and rehabilitation of patients. <p>I wish to thank all those who assisted in developing this report and your participation are really appreciated.</p>
1.	<p>Housing</p> <p style="text-align: center;">Ngobese, Vusi Albert Assistant Director</p> <p>The Housing Division was established in 2000. The core functions of this Division lies with the Assistant Director: Housing Division. It renders services to the Msukaligwa community by providing land for housing development and manages and control of both informal settlements and Municipal rental stocks like hostels, flats etc. also play supportive and oversight role in housing developments as implemented by the Provincial Housing Development Board. Following are the functional areas of this division.</p> <p>The strategic objective of this function are to:</p> <ul style="list-style-type: none">  To co-ordinate monitor and facilitate the provision of housing within Msukaligwa Municipality <p>The key issues for 2008/09 are:</p> <ul style="list-style-type: none">  To identify land for the low, middle and higher income groups
2.	<p>Clinics:</p> <p style="text-align: center;">Mrs. Gwalla, Florence Jabulile Ntombikayise Assistant Director</p> <p>Manages and controls the key performance areas associated with the Community Health function through analysis and interpretation of requirements and provision of guidelines; formulating and implementing operational plans and programmes, investigating the applicability of changes, adjustments or the introduction of new approaches and communicating and reporting outcomes in order to ensure key service delivery objectives are accomplished and statutory requirements related to the provision of a health consultation and primary health care service to the community complied with.</p> <p>Strategic objective of this function:</p> <ul style="list-style-type: none">  To deliver comprehensive health care service through promotion of good health, prevention and treatment of diseases.  To meet the primary and curative health needs of the community. <p>The key issues for 2008/09 are:</p> <ul style="list-style-type: none">  Launch workplace policy, HAST programme  Child immunization  Capacity building /workshop – HIV Aids Co-ordinate Commemoration world TB Day 28/03/08, Davel
















3.	<p>Environmental Health:</p> <p style="text-align: center;">Mr. Van Der Linde, Sarel Jacobus Assistant Director</p> <p>Manages the key performance areas associated with the provision of a Environmental Health service by controlling the implementation of procedures, enforcement of statutory requirements and development of programmes designed to create awareness and reduce environmental health risks, coordinating the monitoring and investigative processes and disseminating information, advice and guidelines on the status, threats and measures with respect to creating, maintaining and sustaining a healthy environment.</p> <p>The strategic objectives of this function are to:-</p> <ul style="list-style-type: none">  Render Environmental Health Service to the Community.  To manage hawkers within the municipality boundaries.  To inform and promote Health education to the community. <p>The key issues for 2008/09 are:</p> <ul style="list-style-type: none">  Air quality monitoring stations  Issue of Health certificates to food premises  Inspection of pre-school institution
4.	<p>Parks and Cemeteries:</p> <p style="text-align: center;">Mr. Tshivhandekano, Ntshengedzeni Thomas Assistant Director</p> <p>Manages and controls the key performance areas associated with the provision of quality public recreational facilities (Parks) by monitoring the implementation and execution of procedural sequences/ requirements and aligning standards to meet customer objectivities, attending to the implantation of rehabilitation and maintenance programmes and, attending to administrative reporting and record keeping requirements in order to ensure the function is positioned to contribute to the upliftment in the quality of life of local community.</p> <p>The strategic objective of this function are to:</p> <ul style="list-style-type: none">  To maintain and upgrade the existing cemeteries and parks <p>The key issues for 2008/09 financial year have been:</p> <ul style="list-style-type: none">  To repair and replace all dilapidated playing ground facilities  To maintain and upgrade the Municipal grounds and parks  To promote greening Promote greening  To develop the operational procedures maintenance plan for Parks section
5.	<p>Sports and Recreation</p> <p style="text-align: center;">Mr. Mnisi, Mfanasibili Sonboy Assistant Director</p> <p>Manages and controls the key performance areas associated with the delivery of Sports and Recreation programmes associated with different sporting codes of interest to the local community, identifying with needs and opportunities to promote awareness and encourage participation, by monitoring the implementation and execution of procedural sequences/ requirements and aligning standards to meet customer objectivities, attending to the implantation of rehabilitation and maintenance programmes and, attending to administrative reporting and record keeping requirements in order to ensure the function is positioned to contribute to the upliftment in the quality of life of local community.</p> <p>The strategic objective of this function are to:</p> <ul style="list-style-type: none">  To promote and develop sport and recreation  To deliver a sustainable developmental community service to the community <p>The key issues for 2008/09 are:</p> <ul style="list-style-type: none">  Maintenance of Sports facilities  Purchase of grass cutting machinery  Purchase of tractors  Assisting athletes to compete at highest level  Fencing Mpumalanga stadium  Purchase of tracksuit for players to the regional games
6.	<p>Library</p> <p style="text-align: center;">Dondolo, Thamsanqa Stanley Assistant Director</p>

























	<p>Manages and controls the key performance areas associated with the provision of a Library Services by monitoring the implementation and execution of procedural sequences/ requirements and aligning standards to meet customer objectives, attending to the acquisition, organization of information, interacting and providing users with information from various media and, attending to administrative reporting and record keeping requirements in order to ensure the function is positioned to contribute to the intellectual upliftment of the local community.</p> <p>The Strategic objectives of this function are:</p> <ul style="list-style-type: none">  To provide an effective, efficient, accessible, reliable and relevant library service. <p>The key issues for 2008/09 are:</p> <ul style="list-style-type: none">  Upgrading of Wessel ton Public Library  Installation of Computers and Copiers in all Libraries
7.	<p>Waste Management Services</p> <p style="text-align: right;">Heinz, Gustav Waldemar Deputy Director</p> <p>The activity includes refuse removal, solid waste disposal, landfill and street cleaning</p> <p>The Strategic objectives of this function are:</p> <ul style="list-style-type: none">  To provide a holistic sustainable, effective, efficient and integrated waste management service within the municipality  To deliver a sustainable developmental community service to the Msukaligwa Municipality <p>The key issues for 2008/09 are:</p> <ul style="list-style-type: none">  Fencing of the refuse landfill site  Rehabilitation of the refuse landfill site

Function: Msukaligwa Municipality																					
Sub: Community and Health Services																					
5.3.1.1 Housing Division																					
Reporting Level	Detail	Total																			
Overview	The Housing Division was established in 2000. The core functions of this Division lies with the Assistant Director: Housing Division. It renders services to the Msukaligwa community by providing land for housing development and manages and control of both informal settlements and Municipal rental stocks like hostels, flats etc. also play supportive and oversight role in housing developments as implemented by the Provincial Housing Development Board. Following are the functional areas of this division;																				
Description of the Activity	The function of the Housing Section within the Municipality is administered as follows and includes: 1. Formal Housing: Facilitate the provision of land for sustainable low cost housing developmental programmes. Provide administrative support in all low cost housing developmental projects. Plays an oversight role in all low cost housing developmental projects. 2. Informal settlement: Allocation of stands to informal settlers thus formalizing and normalization the situation. Monitor illegal occupation of land thus avoiding situations that might lead to the contravention of acts like the Prevention of illegal eviction from and Unlawful Occupation of Land Act No 19 of 1998. Provide essential services in form of communal taps and communal toilets to the informal settlements. 3. Rental Housing: Render administrative functions to all Municipal rental stocks in terms of the Rental Act of 1999.																				
Analysis of the function	The strategic objective of this function are to: To co-ordinate monitor and facilitate the provision of housing within Msukaligwa Municipality The key issues for 2008/9 are: To identify land for the low, middle and higher income groups. <table><tr><td>Numbers and costs to the employer of all Housing</td><td></td><td></td></tr><tr><td> Assistant Director</td><td>1</td><td></td></tr><tr><td> Housing Officers</td><td>4</td><td></td></tr><tr><td> Clerical assistant</td><td>1</td><td></td></tr><tr><td> General worker</td><td>1</td><td></td></tr><tr><td>Total Cost</td><td></td><td>1 291 108.56</td></tr></table>			Numbers and costs to the employer of all Housing			Assistant Director	1		Housing Officers	4		Clerical assistant	1		General worker	1		Total Cost		1 291 108.56
Numbers and costs to the employer of all Housing																					
Assistant Director	1																				
Housing Officers	4																				
Clerical assistant	1																				
General worker	1																				
Total Cost		1 291 108.56																			
Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target																		
Task accomplished	The update data of the waiting list. Allocation of 8 stands: Kwadela		2011																		
Task accomplished – Capital budget	Acquisition of LDV for squatter control officers. Purchase of office chairs: a. Housing units: X5 Allocated units - 537 b. Housing units: Ermelo X32 Allocated units 500 c. Housing units: Ermelo X34 Allocated units - 661 d. Housing units: Silindile X2 Allocated units - 500 e. Housing units: Davel Allocated units - 300 f. Housing units: Warburton Allocated units - 390 g. Housing units: Ermelo X33 Allocated units - 1000	2 3	190 000.00 3 561.00 478 units completed 420 units completed 201 units completed 486 units completed 300 units completed 390 units completed 543 units completed																		

























Function:		Msukaligwa Municipality							
Sub:		Community and Health Services							
5.3.1.2 Waste Management									
Reporting Level	Detail	Total							
Overview	The activity includes refuse removal, solid waste disposal, landfill and street cleaning.								
Description of the Activity	The function of Waste Management within the Municipality is administered as follows and includes: <ul style="list-style-type: none"> The cleaning of littering street The collection of waste The transportation of collected waste to the landfill site To maintain and operate the landfill sites Bylaws, Policies and plans relating to Waste Management services within the Municipality is administered as follows and includes: <ul style="list-style-type: none"> Solid Waste Bylaw Waste Management Policy								
Analysis of the Function:	The Strategic objectives of this function are to: <ul style="list-style-type: none"> To provide a holistic sustainable, effective, efficient and integrated waste management service within the municipality To deliver a sustainable developmental community service to the Msukaligwa Municipality The key issues for 2008/2009 are: <ul style="list-style-type: none"> Fencing of the refuse landfill site Rehabilitation of the refuse landfill site <table><tr><td>Number and cost to employer of all personal associated with refuse removal:<ul style="list-style-type: none"> Assistant Director Superintendent Foreman General workers Temporary Contracts</td><td>1 1 2 86 8 2</td><td></td></tr><tr><td>Total costs:</td><td></td><td>R7,071,961.72 R16 670 634</td></tr></table> Total operating cost of solid waste management function			Number and cost to employer of all personal associated with refuse removal: <ul style="list-style-type: none"> Assistant Director Superintendent Foreman General workers Temporary Contracts	1 1 2 86 8 2		Total costs:		R7,071,961.72 R16 670 634
Number and cost to employer of all personal associated with refuse removal: <ul style="list-style-type: none"> Assistant Director Superintendent Foreman General workers Temporary Contracts	1 1 2 86 8 2								
Total costs:		R7,071,961.72 R16 670 634							
Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target						
Refuse Removal to Land filling	<ul style="list-style-type: none"> Residential [once per week] Business [daily]	19083 1 936	100% 100%						
Refuse Removal Services	Number of households receiving regular refuse removal services, and frequency and cost of services: <ul style="list-style-type: none"> Removed by municipality at least once a week No rubbish disposal	19 083	11 583 976.12						
Refuse Disposed	Total and projected tonnage of all refuse disposed: <ul style="list-style-type: none"> Domestic/Commercial Garden Other	±9308 ±2212 ±4770							
Capacity And Life Expectancy	Total number, capacity and life expectancy of refuse disposal sites: <ul style="list-style-type: none"> Domestic/Commercial (Five sites) Ermelo has ±11 yr capacity remaining The outside units four dumping sites reach capacity	5 11 Years 4							
Free Basic Service Provision	Quantity (number of households affected) Quantum (value to each household)	±7939 40.13/month	3 823 104.84						
Tasks Accomplished In 2008/9	<ul style="list-style-type: none"> Purchased of 4m³ Mass Refuse Containers Purchased of one tractor with tipper trailer	6 1	284 208 342 000						

























Function: Sub: 5.3.1.3 Clinics		Msukaligwa Municipality Community and Health Services																																																																																									
Reporting Level	Detail	Total																																																																																									
Overview	The health service has two section that is primary health care service and hospital service.(infectious control - Sesifuba TB. hospital)																																																																																										
Description of Activity	The function of Clinics within the Municipality is administered as follows and includes: <ul style="list-style-type: none">Maternal health and woman health services.Prevention and management of communicable diseases.Mental health services.Community rehabilitation services.Primary oral health care.In-service training and staff training, student nurses.Management of minor, chronic and emergency cases.Referrals to hospitals.Attending meetings to update from national and provincial level.Participating in national, provincial. Surveys research and campaigns.Supporting community with health information as the need arises.Malnutrition and nutrition services.																																																																																										
Analysis of the Function	Strategic objective of this function: <ul style="list-style-type: none">To deliver comprehensive health care service through promotion of good health, prevention and treatment of diseases.To meet the primary and curative health needs of the community. The key issues for 2008/9 are: <ul style="list-style-type: none">Launch workplace policy, HAST programmeChild immunizationCapacity building /workshop – HIV Aids Co-ordinateCommemoration world TB Day 28/03/08, Davel <table><tr><td>Number and costs to employer of all health personnel:</td><td></td><td></td><td></td></tr><tr><td>Assistant Director</td><td>1</td><td></td><td></td></tr><tr><td>Chief Professional nurses</td><td>3</td><td></td><td></td></tr><tr><td>Senior Professional nurses</td><td>8</td><td></td><td></td></tr><tr><td>Senior Nursing assistant</td><td>4</td><td></td><td></td></tr><tr><td>Clerical assistants</td><td>3</td><td></td><td></td></tr><tr><td>HIV Coordinator</td><td>1</td><td></td><td></td></tr><tr><td>General workers</td><td>13</td><td></td><td></td></tr><tr><td>Total cost:</td><td></td><td></td><td>R3,242,207.98</td></tr><tr><td>Number of Municipal clinics servicing population.</td><td></td><td></td><td></td></tr><tr><td>TB. Hospital</td><td>1</td><td></td><td></td></tr><tr><td>Full time</td><td>2</td><td></td><td></td></tr><tr><td>Satellite</td><td>2</td><td></td><td></td></tr><tr><td>Total annual patient head count for service provider by the municipality.</td><td>18 822</td><td></td><td></td></tr><tr><td>Total head count under five years</td><td>2 956</td><td></td><td></td></tr><tr><td>Total head count over five years</td><td>15 866</td><td></td><td></td></tr><tr><td>Type and number of grants and subsidies received.</td><td></td><td></td><td></td></tr><tr><td>Sesifuba</td><td>1</td><td></td><td>2 248 016</td></tr><tr><td>Clinics</td><td>2</td><td></td><td>808 000</td></tr><tr><td>Total operating cost of health (clinic) function:</td><td></td><td></td><td></td></tr><tr><td>Clinic</td><td></td><td></td><td>2 296 802</td></tr><tr><td>Sesifuba</td><td></td><td></td><td>2 248 016</td></tr></table>			Number and costs to employer of all health personnel:				Assistant Director	1			Chief Professional nurses	3			Senior Professional nurses	8			Senior Nursing assistant	4			Clerical assistants	3			HIV Coordinator	1			General workers	13			Total cost:			R3,242,207.98	Number of Municipal clinics servicing population.				TB. Hospital	1			Full time	2			Satellite	2			Total annual patient head count for service provider by the municipality.	18 822			Total head count under five years	2 956			Total head count over five years	15 866			Type and number of grants and subsidies received.				Sesifuba	1		2 248 016	Clinics	2		808 000	Total operating cost of health (clinic) function:				Clinic			2 296 802	Sesifuba			2 248 016
Number and costs to employer of all health personnel:																																																																																											
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Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target																																																																																								
Task accomplished in the year 2008/9 capital budget	<ul style="list-style-type: none">Laundry Machine - OneAir Conditioner – OneProviding washbasins in male and female wards - Two		<div>5 999.00</div> <div>5 999.00</div> <div>4 892.00</div>																																																																																								

Tasks accomplished in 2008/9	 Purchasing of heaters - Eight		8 683.00
	 Purchasing of office chair - one		900.00
	 Child immunization	8 389	
	 Family planning	13 008	
	 Condom distribution	56 490	
	 Minor ailment treatment	61 051	
	 Chronic / treatment and management	31 801	
	 HIV AIDS test	1 843	
	 HIV / AIDS positive	741	
	 Antenatal clinic HIV / AIDS test	706	
	 Antenatal clinic tested positive	305	
	 Launch work place policy , HAST programme		
	 Capacity building / workshop – HIV Aids Coordinator		
	 Commemoration world TB Day		
	 Commemoration world TB Day 28/03/08, Davel		

Function:		Msukaligwa Municipality	
Sub:		Community and Health Services	
5.3.1.4 Environmental Health Service			
Reporting Level	Detail	Total	
Overview	Includes all activities that is associated with the provision of Environmental Health		
Description of the activity	The functions for the provision of Environmental Health Services are administered and include:  The investigation of complaints lodged by the public and rectification of nuisances.		
Analysis of the Function	The strategic objectives of this function are to:-  Render Environmental Health Service to the Community.  To manage hawkers within the municipality boundaries.  To inform and promote Health education to the community. The key issues for 2008/9 are:  Air quality monitoring stations  Issue of Health certificates to food premises  Inspection of pre-school institution Numbers and costs to the employer of all Environmental Health section Staff:  Asst Director Environ Health  Asst Director Environ Health  Environmental Health Practitioner  Hawker Control Officer Total costs: Type and number of Grants & Subsidies received.  Environmental Awareness award from DALA  Mayoral excellence award from Gert Sibande District Municipality		
		1 1 2 1	11 90 820.73
		1 1	100 000 100 000
Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target
Tasks accomplished in 2008/9	 Inspection of preschool institutions.  Accommodation related premises.  Inspection of food premises.  Issue of R 918 health Certificates to food premises.  Other premises/facilities inspected e.g. offices, institutions, Industries, Funeral Parlors, Show grounds etc.  Education of Hawkers.  Investigation of complaints  Food Samples taken.		
Task accomplished in the year 2008/9 capital budget	 Legislative control.  Clean up campaigns  Digital Camera	1	3 559.00

Function: Msukaligwa Municipality			
Sub: Community and Health Services			
5.3.1.5 Parks and Cemeteries			
Reporting Level	Detail	Total	
	Parks		
Overview	Parks section provides a wide variety of services to its communities. This services ranges from the administration, development and upgrading of parks, maintenance of open spaces, parks, sidewalks, street trees and general cleanliness of the town and its grounds.		
Description of Activity	The functions and provision of Parks is administered as follows: <ul style="list-style-type: none"> Provide and maintain parks, open spaces and as well as sidewalks and pavements. Administrate applications of pesticides and herbicides. Arboriculture and greening of the environment. Development and establishment of new parks Liaise with the communities and handle all queries.		
Analysis of function	The strategic objective of this function are to: <ul style="list-style-type: none"> To maintain and upgrade the existing cemeteries and parks The key issues for 2008/2009 financial year have been: <ul style="list-style-type: none"> To repair and replace all dilapidated playing ground facilities To maintain and upgrade the Municipal grounds and parks To promote greening Promote greening To develop the operational procedures maintenance plan for Parks section		
	Number and Cost all Personnel: <ul style="list-style-type: none"> Assistant Director Superintendent Special Workman Team leader Tractor/truck drivers General workers	1 0 1 1 7 23	
Administered by	Total costs:		3 895 571.56
	Parks ,Open space by Laws, Greening and Trees Developmental policy for Parks and Open space Operational Procedures Management for Parks		
	Cemeteries		
Overview	Mtukaligwa municipality has 19 cemeteries of which 5 are operational and 14 are closed	19	
Description of Activity	The functions and provision of Cemeteries is administered as follows: <ul style="list-style-type: none"> Coordinate works associated with funeral services in accordance with the cemetery by laws procedures. Cemeteries maintenances Respond to enquiries for cemeteries related issues and prepares correspondence with Council policies. Coordinate the day to day activities of the cemetery services Ensure that all aspects of the cemetery operations including the grave digging comply with industry standards and the statutory regulations. Report to the relevant Manager failures of compliances to the cemetery operational procedures/by-laws. Ensures adherence to the cemetery operational procedures by Council staff, Funeral directors and Monumental Masons for all corpse and ashes interments and the issuing of exclusive rights of burial and work permits.		
Analysis of function	The strategic objective of this function are to: <ul style="list-style-type: none"> To establish and maintain the cemeteries and parks within the municipality The key issues for 2008/9 are: <ul style="list-style-type: none"> The continuously upgrading and maintenance of Cemeteries Completion of 1st phase fencing in Chrissiesmeer, Kwazanele and Silindile Establishment of new cemeteries in Sheepmoor		
	Number and Cost of all Personnel: <ul style="list-style-type: none"> Team leader General worker	1 7	
	Total costs:		3 154 791

Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target
Tasks accomplished 2008/9	 Pruning of trees  Flower bedding ,and flower planting  Flower watering indoor and gardens  Tree planting in sidewalks and parks  Application of herbicides and pesticides  Leaves raking and general cleaning  Civic centre water ponds cleaning  Greening  Cleaning campaign  Installation of ground dust bins  Greening of traffic islands and flower beddings  Msukaligwa arbor celebration  Cleaning of grass in the street  Maintenance of cemeteries  Construction of berms  Numbering of graves  Number of burials  Cleaning of the cemeteries Fencing of cemeteries  Chrissiesmeer  Kwazanele  Lothair Cemetery establishment  Sheepmoor	1463	
Tasks accomplished 2008/9 capital budget	Purchasing of:  Tractor  Office chair	1 1	 200 000.00 1 700.00

	Total cost: Swimming pool		139 308.76
Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target
Tasks accomplished in 2008/9	 Mayoral Cup  Woman In sport  Municipal workers event  Maintenance of sport facilities  Spring treatment of greens  Repair of pavilion at Chrissiesmeer and Breyten  Treatments of greens at the Golf course  Fencing Mpumalanga stadium  Availing sport facilities to sports clubs  Maintenance of sports facilities  Street football games  Purchased of tracksuit for players to the regional games  Purchased of volleyball, soccer, and basketball and netball kit for the regional games.		
	Achievements on District Level		
	 Volley ball boys  Volleyball girls  Soccer ladies  Basket ball boy  Basket ball girl  Choral Music		
Tasks accomplished 2008/9 capital budget	 Purchased heavy duty lawnmowers - Two  Purchased bush cutters - Five  Purchased office equipment – Chair with desk  Purchased lawnmower - Three  Purchased of tractor - One		91 849.00 15 975.00 3 142.00 13 095.00 200 000.00

Function: Sub: 5.3.1.7 Library		Msukaligwa Municipality Community and Health Services																						
Reporting Level	Detail	Total																						
Overview:	To provide in the information needs of the community through all activities associated with a Library service.																							
Description of the Activity:	<p>The function for the provision of library service within the municipality is administered as follows and includes:</p> <ul style="list-style-type: none"> The acquisition of library materials including books, newspapers, periodicals, etc. Processing of acquired materials for convenient use (cataloguing, classifying, etc.) Library promotion and orientation of community and schools- introducing the facilities and value of the library to all members of the community. Rendering a door-to-door service to the old age home in Ermelo and Chrissiesmeer (SAVF) Suid Afrikaans Vroue Federasie every second Wednesday. Providing information service by way of Reference works, Pamphlets and other related materials. Provision of information in book format and non-book format (CD, Audio-book etc) to the users. Rendering recreational service to children during school holidays. Provide photocopier service to the public and scholars. Doing searches for information on the Internet when requested New Library Establishment Projects. Auditorium usage Administration of Library members Weeding of obsolete library material <p>These services extend to include <i>Msukaligwa Municipal region</i>, but do not take account of <i>GSDM Municipal region</i> which resides within the jurisdiction of <i>Provincial</i> government. The municipality has a mandate to:</p> <ul style="list-style-type: none"> To procure on all needs and projects of which the municipality receive direct grants as well as from internal funds.																							
Analysis of the function:	<p>The Strategic objectives of this function are:</p> <ul style="list-style-type: none"> To provide an effective, efficient, accessible, reliable and relevant library service. <p>The key issues for 2008/9 are:</p> <ul style="list-style-type: none"> Upgrading of Wessel ton Public Library Installation of Computers and Copiers in all Libraries <table><tr><td>Number and cost to employer of all library service personnel:</td><td></td><td></td></tr><tr><td> Assistant Director</td><td>1</td><td></td></tr><tr><td> Librarian</td><td>1</td><td></td></tr><tr><td> Assistant Librarians</td><td>4</td><td></td></tr><tr><td> Library Assistants</td><td>4</td><td></td></tr><tr><td> General Workers</td><td>4</td><td></td></tr><tr><td>Total Cost:</td><td></td><td>1752648.33</td></tr></table>			Number and cost to employer of all library service personnel:			Assistant Director	1		Librarian	1		Assistant Librarians	4		Library Assistants	4		General Workers	4		Total Cost:		1752648.33
Number and cost to employer of all library service personnel:																								
Assistant Director	1																							
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Total Cost:		1752648.33																						
Key Performance Area	Performance During the Year, Performance Targets Against Actual Achieved and Plans to Improve Performance	Current	Target																					
	<ul style="list-style-type: none"> Circulation of Library Material New members joined (New Membership) Number of users visiting libraries Learners assisting with school projects Issuing of reminders for overdue library material Computers and copiers purchased (from Conditional Grant Fund)	86131 4329 31086																						
	<ul style="list-style-type: none"> Purchased office chairs Purchased Industrial Vacuum Cleaners	19(computers) 4(Copiers) 14 5	250 868.00 13 976.00 15 521.00																					